



Kansas Coalition for Common Sense

About Kansas Coalition for Common Sense:

Kansas Coalition for Common Sense (KCCS) is a progressive advocacy organization and nonpartisan communication hub. Our team develops research-based messages to empower Kansas voters, advocates, and leaders in their fight to advance common sense Kansas values. We assist our partners with critical communication services and training to grow our coalition and cultivate new leaders in every corner of the state.

KCCS is a new progressive organization in Kansas that exists to support our allies and partners. Due to its start-up status, there is an opportunity for growth and advancement for the right applicant.

KCCS, and our related 501(c)3 Kansas Common Sense Fund, believes diversity is a source of strength. We aspire to be an organization that welcomes each of our employees' unique characteristics, perspectives, identities, and lived experiences. We aim for a work environment of inclusion where individuals can contribute fully and feel valued, engaged, and supported to reach their full potential.

Communication Specialist - Full time

Reporting to Executive Director (ED), the Communication Specialist will support all programming of the organization through copywriting, content development, media planning, and communication development.

Responsibilities:

- **40 hours + work each week. Work will be majority virtual, but require some travel within the state of Kansas and in-person meetings and events**
- Work with ED and other internal staff on multiple projects.



- Help develop and execute multi-faceted communication plans with diverse partners.
- Assist with developing content for KCCS.
- Draft compelling copy - based on research - for email, press releases, op-eds, letters to the editor, social media, and more.
- Monitor news and relevant media around progressive issues and topics of interest for KCCS.
- Analyze metrics and report on performance, best practices, and results.
- Learn and utilize a suite of technologies and mobilization tools to advance our goals.

Qualifications:

Successful applicants must be committed to the mission of the Kansas Coalition for Common Sense. They should be invested and committed to the state of Kansas and our shared progressive organizations, values, and issues.

Specific requirements include:

- Work will be majority virtual, but require some travel within the state of Kansas and in-person meetings.
- A degree in communication, journalism, public relations or a related field, **OR** a minimum of 2 years experience in communication, strategic communications, or writing experience working with nonprofit organizations, corporations, campaigns, or government entities.
- Excellent writing and copy-editing skills, and verbal communication skills.
- Understanding of message development.
- Ability to thrive in a constantly changing, often unpredictable, and sometimes stressful environment.
- Detail oriented with the ability to manage multiple projects and deadlines.
- Ability to work effectively in collaboration with diverse groups of people and organizations.
- Receptive to constructive feedback and possessing a growth mindset.
- Passionate about Kansas, motivated, positive, mission-driven, and self-directed.



Compensation:

- Salary begins at \$40,000 annually (some flexibility based on experience).
- This position includes a benefits package consisting of health coverage, matching 401(k) and 2 weeks paid time off.
- Please note this job description is not designed to cover or contain a complete listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, or activities may change at any time with or without notice based on organizational needs..

To apply for this position, send your resume and cover letter to:

lauren@kscommonsense.org.

Kansas Coalition for Common Sense provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.